

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

January 21, 2016

MINUTES

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

- I. **CALL TO ORDER:** Chris called the meeting to Order at 7:15 P.M.
- II. **PLEDGE OF ALLEGIANCE:**
- III. **REVIEW / APPROVAL MINUTES:** Josh asked to amend the public minutes of January 14th, New Business, page 3, sixth line down, striking the word *addressed* and replacing it with *responded to* as he felt his question wasn't addressed, to read "Donna *replied to* Josh's concern..." Paul Made the Motion to approve the minutes of January 14, 2016 Meeting and Non-Public Minutes as amended. Josh Seconded. The Motion carried Unanimously.
- IV. **CITIZEN INPUT:** 1) Joe Cormier asked the Selectmen if guidelines could be posted on the Town's website in regards to the discussion topic for next week's Community Center Information Session, January 28, 2016, 6 p.m. and also for the Bond Hearing, February 4, 2016, 6:30 p.m. He commented that the warrant article will be to approve to build something, and the bond issue will have a specific number, and if both are approved, the Town can always build for less than what is on the bond warrant article. Josh replied that he's never seen a town spend less than what has been authorized. Paul reminded him that Carroll County Nursing Home was built under budget, so it can be done. 2) Al Hume referred to his email he submitted to the Selectmen last Thursday, and his request from Recreation Director Donna Kuethe to receive a schedule of gym usage by the Recreation Department. Paul said he interpreted Mr. Hume's email as an employee complaint, and therefore it should be addressed in a Non-Public session. Chris asked and Mr. Hume confirmed that he wants information about the schedule. Mr. Hume added he also wants to know what teams are using the slots. Walter offered and the Board agreed that he would work with Mr. Hume in order to provide him with the information requested. 3) Hollis Austin said that after the work session he spoke with the architect and learned that he was open to modifications. Mr. Austin said that he was unable to hear people in the back of the room. Walter reported that the Town has ordered a sound board for a hand held microphone which will be delivered soon. The microphone will be stationed at the podium and this will resolve that problem. Chris replied that he was in hopes that the architect will be able to attend next week's information session.

V. NEW BUSINESS:

1. Review for Action: Consent & Signature File as of 1/21/16:

DATE	DOCUMENT	MAP/LOT#
1/21/16	Citizens' Petition, Lakes Region Food Pantry, \$7,500	N/A
1/21/16	Authorizations to Collect Boat Fees, DaSilva Motorsports, Independent Marine & Trexler's Marina	N/A
1/21/16	Veteran's Tax Credit, Approved	199-031
1/21/16	Veteran's Tax Credit, Approved	133-014
1/21/16	Veteran's Tax Credit, Approved	129-127

Paul Made the Motion to approve the Consent & Signature File as presented. Russ Seconded. The Motion carried Unanimously.

2. Review for Action: Ambulance Contract Review: Walter reported that the owner of Stewarts' Ambulance, Justin Van Etten was in attendance to answer the Board's questions. Paul said that he received an email from someone in Tuftonboro asking if their town could be part of the contract, and if so, would that reduce the cost. Fire Chief Dave Bengtson said that Tuftonboro was offered the opportunity to join the Inter-municipal (IMA) contract, making it a 5 town contract, but they chose not to. Mr. Van Etten confirmed this adding at the time Tuftonboro had a bad experience with an inter-municipal contract and the Selectmen didn't want to get involved. Chris asked about having two ambulances in Moultonborough. Mr. Van Etten explained that two ambulances are not covering the four towns. There are two in Moultonborough and two in Meredith. Recently, a new protocol for heart attacks was put in place, which requires one ambulance and three staff, including a driver to transport to Concord Hospital. This takes two ambulances out of service unless a Moultonborough firefighter is one of the three. Tuftonboro requested housing an extra ambulance on the Moultonborough side of their town and it was offered and accepted to house it out of Moultonborough. Josh asked about the existing contract's fuel surcharge. Mr. Van Etten replied that it has gone down as the cost of fuel has decreased. Chief Bengtson added that the fuel charge is a compromise due to the decision to cut back on having Stewart's answer all calls. Last year the surcharge for diesel fuel was \$4 and regular gas \$3.50. Josh then asked about section 10 that waives the fee for anyone and their family on the Fire Department, ****which is not acceptable per the Town's Code of Conduct****. He also asked about section 12c that requires the costs, in simple language, be spelled out on Stewart's website. He added he was unable to find this. Mr. Van Etten acknowledged that it wasn't on the website and this will be corrected. He explained that they link to the insurance commissioner's website. Josh thought that would be too difficult to understand. Mr. Van Etten said that every situation is different resulting in a different charge. The Chief said the cost depends on insurance coverage and each call is different. He added that Stewart's could provide how the charge is calculated. Paul thought to give an exact cost would be impossible to say. Chief Bengtson agreed that the procedure for billing wasn't on Stewart's website, but he's been assured that it will be corrected. Paul commented that the original contract without the addendum, has Moultonborough being charged 34% of the bill which is based on the percent of calls from Town. Whereas Meredith is being billed 55%. Chris asked and learned that the cost as of July 1, 2016 would be \$174,215 plus the paramedic surcharge. Mr. Van Etten reminded the Selectmen the contract has been automatically renewed for another 5 years due to the

renewal clause. Chris commented he doesn't like the renewal clause. Chief Bengtson reminded the Selectmen that the contract was signed by three other towns. At the last joint IMA meeting the biggest question was about the paramedic surcharge. He added that the last meeting was held in December of 2014 and the Chair, Charlie Hanson of Center Harbor hasn't called a meeting since and all towns are sharing the cost of the paramedic. The hardest part of getting a meeting together is getting everyone to agree on a time to meet, or even to respond to the email. Paul suggested that the issues that Josh brought forth be put in a letter to the chair of the IMA requesting a meeting be called. Chris asked and the Chief replied that the life safety numbers for Moultonborough in 2015 were 486 calls total with 26% of them being either a "delta" or "echo" call (alpha least serious and echo the most). Calls with less than a delta or echo status typically require basic services. Chris agreed that when a transport can be over 40 minutes to the hospital and then back, a paramedic is needed. Chris asked Mr. Van Etten about the transfer side of his business versus the 911 calls, and if ever the 911 calls get bumped for transfers. Mr. Van Etten told the Board that 911 calls are break even and the transfers are more profitable. There are hours between calls and he rotates staff from emergency calls and transfers, but he assured the Board that he will never go below the contracted ambulance number and staff. Walter asked for the Board to confirm that the letter requested should include waiving fees for firefighters and family members, fuel charge, providing calculations of charges in layman's terms, and the 180 day automatic contract extension clause. Chief Bengtson told the Board that if the Town had to put out a bid for a new contract, they would not be able to fill it within the 180 day period. Chris suggested 2 years versus 5 years. The Chief thought that would lead to a higher cost. Mr. Van Etten added that Ossipee put their contract out to bid, but didn't get any because 911 calls are not profitable. Jean thought that the 180 day clause was OK, but they need to be more diligent. Chris thought it would be helpful that the towns receive notification beforehand. Mr. Van Etten was agreeable to doing away with the automatic renewal due to the requirement that his company must have a signed contract. The Selectmen thanked Mr. Van Etten for attending their meeting and answering their questions.

3. Review for Action: Town Report Cover & Dedication: Walter provided the Board with three choices for the annual report cover. The Board agreed that they liked the third choice without the black back. Josh asked what the cost would be if it was all in black and white. Walter replied that it was recently put out to bid based on color, adding that the difference was small, and the new company's cost is a significant savings over the previous contractor.
4. Review for Action: Review Ordinance #10 Unnecessary Noise: Walter asked and the Board acknowledged that they have reviewed the draft he provided. Josh asked and they all agreed that a motorcycle is a motor vehicle. He then asked if the Town can or will enforce the ordinance when it comes to motorcycles without mufflers. Chris felt that the ordinance in place was satisfactory and Chief Wetherbee has addressed the difficulties of monitoring excessive noise from motorcycles. Josh asked about the 6 am start time for domestic power equipment on weekends, and suggested a better time would be 9 am. Russ and Paul agreed that people have to get their work done on the weekends and 9 am was too late. Russ added that the Town doesn't have a decibel reader and then the question is how loud is too loud? In order to enforce one must have a gauge. Josh said that motorcycles must pass inspection which requires they have mufflers. He said that domestic power equipment is another issue. All but Josh agreed that 7 am on the weekends and holidays with 6 am on the weekdays was acceptable. Walter will draft the ordinance for a warrant article for approval at Town Meeting.

5. Review for Action: Review Policy #4A Indemnification Policy: Chris questioned the language that everyone would be indemnified, even for being negligent. Walter asked and the Board agreed to have Town Counsel review the policy.
6. Review for Action: Staff Report, Mortgagee Search Contract: Paul Made the Motion to accept the terms of and execute the three year contract with Sanders Searches, LLC. Josh Seconded and the Motion Carried Unanimously.
7. Review for Action: NH Electric Cooperative Right of Easement, MBLU 052-001: Chris commented that on the photo the new poles appeared to be in front of the Public Safety Building's flag poles. Walter told the Board that these were just dots on an aerial photo and they can give them specific guidance as to placement. This is part of the intersection reconstruction of Old Route 109. Paul Made the Motion to execute the Right of Easement between the Town of Moultonborough and New Hampshire Electric Cooperative, Inc. Jean Seconded and the Motion carried Unanimously.
8. Review for Action: NH Liquor Commission, 128 Lee Road: Walter reported that this is the Liquor Commission's typical letter when a new liquor license is issued. He added that the Town Planner has reviewed it and the property owner is in compliance. Walter will send a letter that the Town has no objections. Approved by Consensus.
9. Review for Action: Planner Search Committee Members: Paul noted that the search committee will have one at large member. Walter asked for any suggestions to fill the seat. The Board agreed that they should post the opening requesting volunteers. Paul Made the Motion to establish a new Town Planner Search Committee made up of the membership as listed in the Town Administrator's memo dated January 19, 2016, who is charged to work with the Town Administrator to review all application/resumes, conduct professional reference checks, to interview a group of candidates and to make a recommendation of at least two finalists for the Select Board's consideration. Josh Seconded and the Motion carried Unanimously.

VI. OLD BUSINESS: None.

VII. OTHER BUSINESS:

1. Board Update Reports: None.
2. Town Administrator's Report: Walter reported that there hasn't been any additional construction at the Transfer Station due to the weather. It was thought they would pour the walls on Monday, but the Town's engineer is evaluating this due to the cold temperatures and if it would be better to wait for warmer weather. Upcoming agenda topics and meeting dates have been emailed to the Selectmen for their review. There have been three in-house applicants for the Transfer Station Supervisor position. Scott Kinmond suggested an interview team to make a recommendation to the Selectmen if there is an appropriate in house candidate. The team will consist of Josh as the DPW liaison, the Town Administrator and the DPW foreman. Walter reported that he was contacted by the tenant who wants to buy the building known as the Alvord building which is located on Town owned land. The lease states that any sale requires the Selectmen's approval. The present lease expires in 2031. Russ asked what the value of the Town owned land was. He thought it would be best to sell the land to the owner and get it on the tax rolls, adding that he thought it was a liability. Paul reminded the Board that there are several easements that go with the land that have to be addressed. Walter added that sale of Town owned property must be approved at Town Meeting. Walter said he will review the property in order to justify retaining it or selling it. Next week, the

Board's work session will start at 4 p.m., with the proposed community center information session starting at 6 p.m.

3. Heritage Commission Minutes, January 6, 2016: Acknowledged.
4. Trustees of the Trust Funds Minutes, January 12, 2016: Acknowledged.

VIII. CORRESPONDENCE: None.

IX. CITIZEN INPUT: 1) Mr. Cormier asked if there was an update on the NH Electric Cooperative's request to build a solar panel farm on land owned by the Town. Russ replied that they put it on hold. Russ suggested to Walter to check with the Co-op regarding installing solar panels on the proposed community center. Walter replied that was an option that the architect had considered.

X. NON-PUBLIC SESSION: Not needed.

XI. ADJOURNMENT: Paul Made the Motion to Adjourn. Jean Seconded.
Motion Carried Unanimously
Chris adjourned the meeting at 8:53 p.m.

Christopher P. Shipp _____
Approved

2/4/16 Hope K. Kokas _____
Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant